



Winchcombe

Winchcombe Town Council

Winter Action Plan

WINCHCOMBE TOWN COUNCIL WINTER ACTION PLAN

1. Background

Following severe winter weather, access to key community facilities can be greatly reduced by the snow and ice on roads and footways within the town. During periods of severe weather, many residents can be prevented from leaving their homes to access local facilities which affects the quality of life of many residents and also affects businesses providing services within the town.

The Town Council and local community accept that Gloucestershire County Council do not have the resources available to deliver the level of service requested and therefore accept that provision of a higher level of service will require self-help and community interaction.

2. Principles

The Town Council have some volunteer labour/resources which they may be able to offer in order to provide assistance during times of adverse weather, e.g. clearing snow from footways, gritting footways or refilling grit bins. During these adverse weather situations Gloucestershire County Council's resources are focused on keeping the strategic carriageway network running and so this assistance is warmly welcomed.

3. Scheduling

During times of severe weather, such as snow, heavy ice or freezing rain, the Town Council and Gloucestershire County Council will liaise with each other about how best the organisations can assist each other in supporting the community whilst maintaining key operational duties. The extent and duration of this assistance will vary depending on the availability of resources and the severity of the situation but will be agreed between the organisations as required.

4. Contacts

Winchcombe Town Council	Jim Mason (Chair)	01242 604226
Winchcombe Town Council	Leanne Clements (Clerk)	01242 604087
Gloucestershire County Council	Local Highways Manager	08000 514514

5. Location Details

Appendix B indicates the proposed extent of footway gritting which might be carried out; these areas take into account the highest local priority. This plan is indicative and does not guarantee that gritting will be carried out in these areas – it is intended to serve as a guide. Gritting beyond these extents may sometimes be appropriate and will be the result of discussions between the Town Council and Gloucestershire County Council.

6. Equipment/Materials

Winchcombe Town Council provide a manual salt spreader which the Town Council will use to assist Gloucestershire County Council in spreading salt on footway areas. Gloucestershire County Council will provide a stock of bagged salt to Town Council prior to the start of the winter season (end October). This stock is available to the Town Council to manage and distribute as they deem appropriate for use on the public highway. Whilst Gloucestershire County Council will endeavour to replenish this supply during the winter season if necessary, it should be noted that re-supply cannot be guaranteed as the County's efforts need to be directed to maintaining the strategic route network and/or conserving supplies of salt.

7. Grit Bins

The enclosed plan (Appendix C) shows the location of the Town Council's grit bins within the town. Gloucestershire County Council will endeavour to fill all grit bins prior to the start of the winter season (end October). We cannot guarantee grit bins will be refilled during the winter season by Gloucestershire County Council, but the Town Council may use their supply of bagged salt to replenish where they feel appropriate.

8. Health & Safety

A risk assessment (Appendix A) is attached which seeks to cover the risks and control measures associated with these activities.

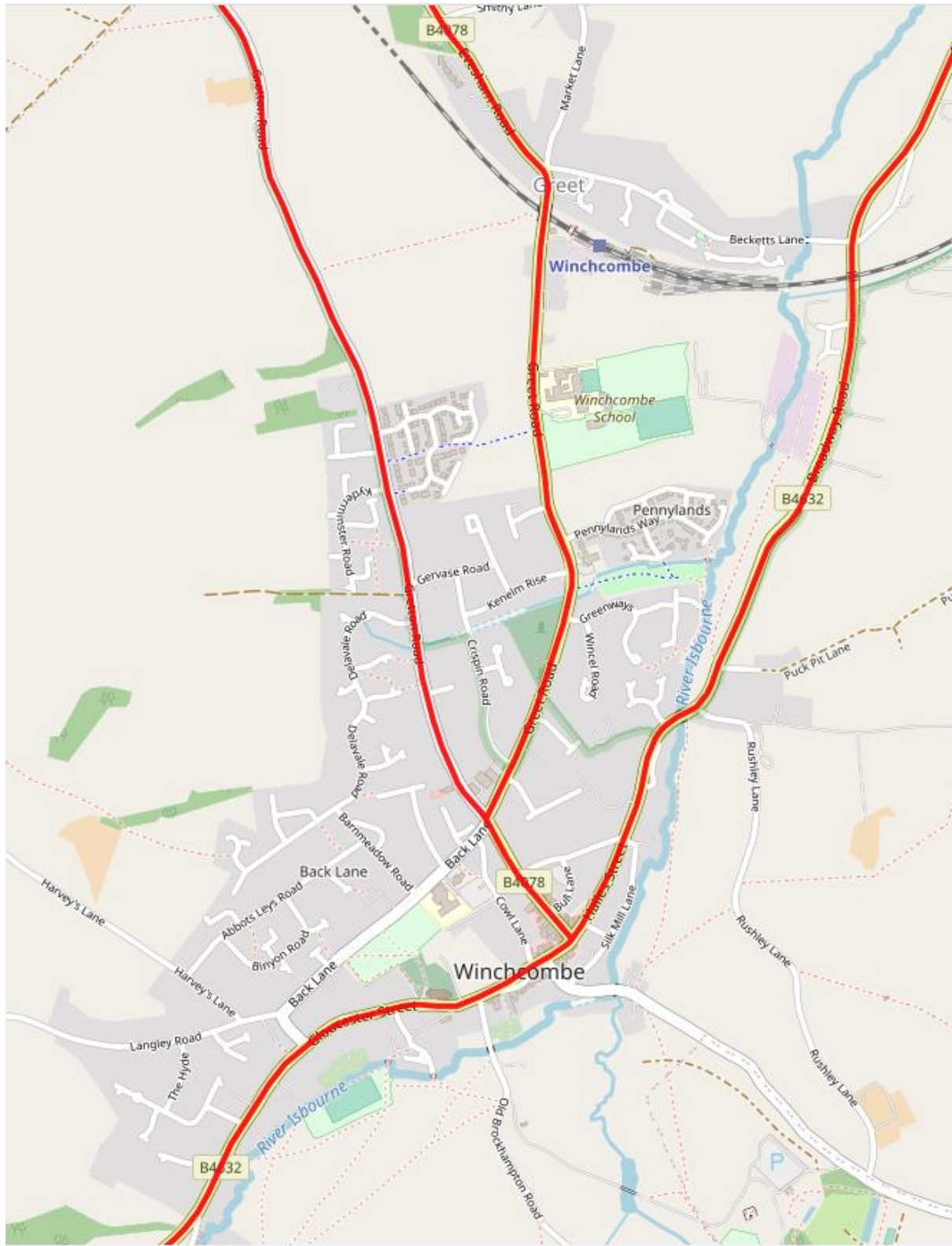
Appendix A

HAZARD IDENTIFICATION AND RISK ASSESSMENT									
Ref	Hazard	P	S	R	Response/Control Measure	P	S	R	*Output
	Exposure to the elements – severe cold or hypothermia	2	3	6	Adequate PPE including warm clothing to be worn. Fully charged mobile phone to be carried. Lone working control measures in place. CTC managers to check operatives out and in, and at regular intervals during severe weather conditions	1	2	2	
	Lone working – risk of injury, risk of attack by member of public	3	3	9	Person to ensure that someone knows of his or her location and approximate time of return. Person is fit to lone work. Work activity/area must be safe to be undertaken by one person. Lone worker is provided with means of communication to summon assistance in an emergency.	2	3	6	
	Maintenance of winter maintenance equipment – risk of malfunction of equipment	3	2	6	All equipment used for winter maintenance to be subject to regular maintenance. Prior to leaving depot, operator to undertake visual check of all functions associated with equipment.	2	2	4	
	Slips, trips and falls – during snow clearance, gritting footways or filling grit bins – injury to operative or other members of the public	3	3	9	Operative awareness. Appropriate footwear to be worn by operative carrying out work. Awareness of volume and location of pedestrian activity and extent of footway areas being occupied.	1	3	3	
	Manual handling – risk of injury during movement of equipment or materials	3	3	9	Operative awareness. Person is fit to undertake activities; work activity/area must be safe to be undertaken by one person or should be adjusted accordingly. Appropriate equipment should be used for moving or handling materials.	1	3	3	
	Traffic – risk of injury from passing traffic whilst carrying out activities	2	4	8	Operative awareness. Activities to be limited to pedestrian areas only.	1	4	4	

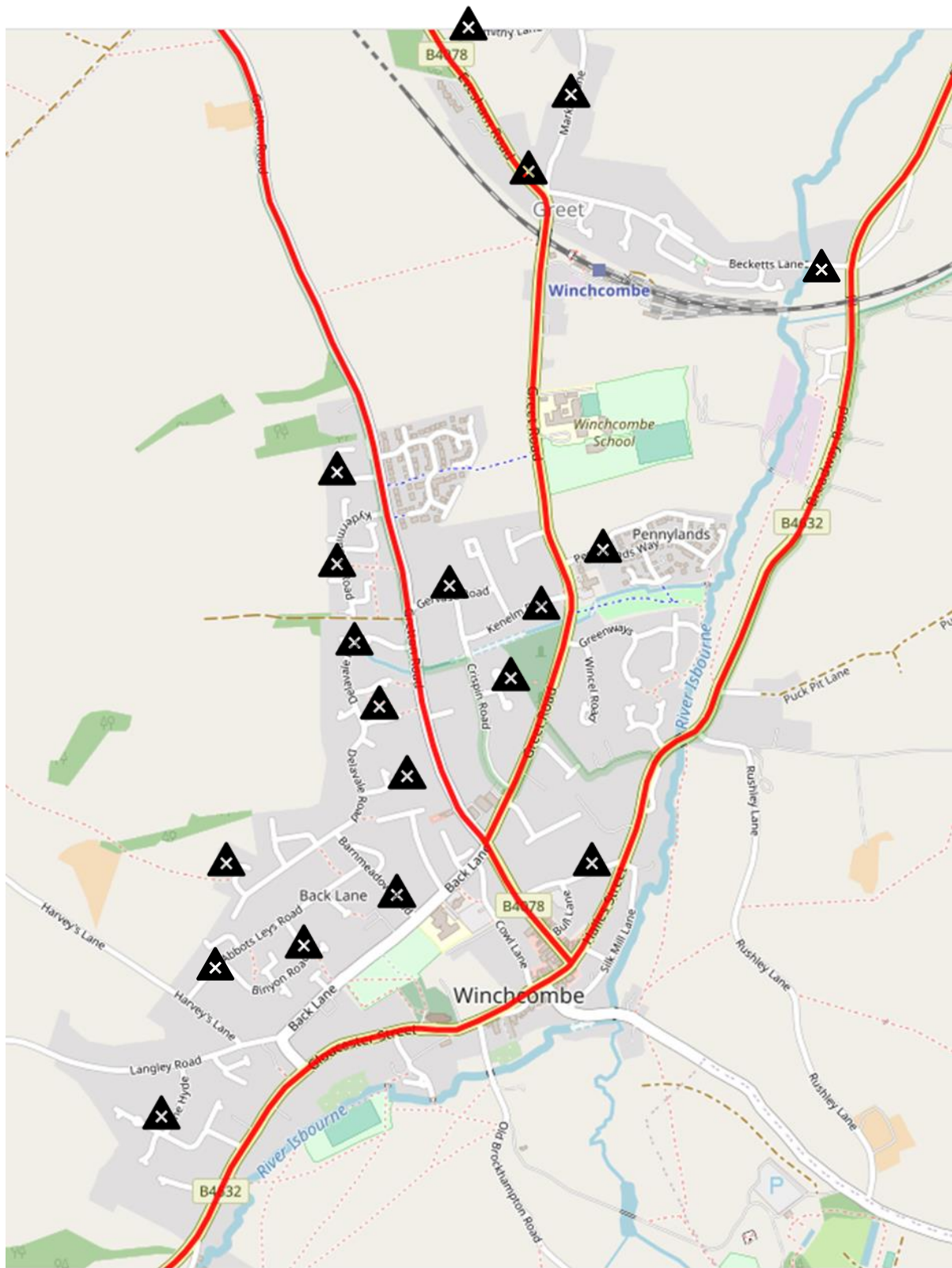
P = probability (1 to 5) S = severity (1 to 5)

R = risk = probability x severity

Appendix B



Appendix C



Information Provided Annually to GCC Highways

Snow Warden	Mr J Mason 55 Abbots Leys Road, Winchcombe, GL54 5QX 01242 604226 07785 252638
Snow Plough Operator	Mr William Day Oak Farm Toddington GL54 5BY 01242 621415 07976 272053 Billyday66@hotmail.co.uk
Winter Action Plan?	Yes
Winter Action Plan updated date	September 2024
Mapped Grit Bin	Yes
Current stock of bagged salt	200
Bag salt stock requested	0
Location	Winchcombe Town Council Office, Abbey Fields Community Centre, Back Lane, Winchcombe. GL54 5QH
Contact for delivery	Leanne Clements (Clerk) 01242 604087